

## **Por4mance Motors & Detail Garage**

### **Auto Broker Services Agreement & Vehicle Search Questionnaire**

**Client Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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#### **Section 1: Service Overview**

As your designated auto broker, I will assist you in locating, evaluating, and securing the purchase of a vehicle that meets your preferences and requirements.

#### **Broker Fee:**

- **Flat Rate:** \$1,250
- **Additional Expenses:** Client agrees to cover any out-of-pocket expenses incurred during the process. These may include:
  - Travel for vehicle inspections or pickups
  - Pre-Purchase Inspection (PPI) fees
  - Vehicle transport/shipping (if applicable)
  - CarFax reports – fee is included in the flat rate
  - Other agreed-upon costs

#### **Services Include:**

- Initial consultation
- Nationwide vehicle search
- Communication with sellers
- Vehicle background research
- Coordinating and/or attending PPI
- Negotiation assistance

- Transportation coordination (if applicable)
- Final purchase consultation

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## Section 2: Vehicle Search Questionnaire

**Instructions:** Please complete the form below and rate the importance of each attribute on a scale of 1 (Not Important) to 5 (Critical).

Vehicle Attribute	Your Preference (if applicable)	Importance (1–5)
Year(s)	_____	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
Make	_____	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
Model	_____	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
Exterior Color	_____	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
Interior Color	_____	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
Maximum Mileage	_____	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
Budget Range	\$ _____	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
Vehicle History (Clean CarFax, etc.)	_____	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5

Vehicle Attribute	Your Preference (if applicable)	Importance (1–5)
Accident-Free	Yes / No / Open to Discussion	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
Brake Type (Steel or Carbon Ceramic)	_____	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
Transmission (Manual, PDK, Auto)	_____	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
OEM vs Modified	_____	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
Wheels (OEM, Centerlock, Aftermarket)	_____	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
Paint Condition (Rock Chips, Swirls)	_____	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
Paint Protection Film (PPF)	_____	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
Ceramic Coating	_____	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
Number of Owners	_____	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
Service History	_____	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5

Vehicle Attribute	Your Preference (if applicable)	Importance (1–5)
Interior Condition	_____	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
Track History or Usage	_____	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
Open to Out-of-State Vehicles?	Yes / No	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
Willing to Wait for Right Example?	Yes / No	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
Additional Notes or Must-Haves: –	_____	

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### Section 3: Client Acknowledgment

I understand and agree to the broker fee structure and the scope of services listed above.

**Client Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Broker (James Collett):** \_\_\_\_\_